# **Welcome Park Application Procedure**

### ① Proceed to 「各種手続き (Various procedures)」

Please tap 「各種手続き(Various procedures)」 icon from the home screen.※If your room has not been registered in the "ruum" app, you will not be able to use this feature.



★If this icon is displayed, you can quickly jump to step ③.

If the '空' mark is shown, it means there are empty parking spaces available.

# ② Select 「ウェルカムパーク (Welcome Park)」

From the menu, tap「ウェルカムパーク」 (Welcome Park) 以下よりご利用になりたいメニューを選択してください

 家賃等の支払い

 ご支払い方法変更
 ?

 IICII コンビニ払い
 > ?

各種申請・サービス

② ウェルカムパーク P 空あり > ②

② 車庫証明(保管場所使用承諾書) □

※If the 「ウェルカムパーク(Welcome Park)」 option is not displayed, it means this service is not available at your building.

## **3 Available Parking Spaces**



\*\*Parking spaces will not be displayed if there are no available spaces.

### **4 Select Your Preferred Parking Space**

Select your preferred parking space and check the box for 「利用規約に同意します(Agreed to terms and conditions)」, then proceed to 「お支払い方法選択」へ (payment method) tab.



#### Usage Period

The parking space you applied for will be available until 7:59 a.m. the next day after completing the usage(purchase) procedure. The dotted box shows:

- Start time (green)
- End time (red)
- Remaining available time

Before applying:

Please check the site in person beforehand to confirm that the selected parking space is free of issues.

Priority Parking:

If maintenance or cleaning service vehicles are parked in the available spaces, they are prioritized.

#### **5 Review Precautions**

After reviewing the precautions, please tap 「確認しました(Confirmed)」.



## **6 Select Payment Method**

Select payment method on the application confirmation screen. %Choose either credit card or PayPay (QR code payment).



#### 7-1 Proceed to Payment (PayPay)

Tap「PayPay支払いへ」



The PayPay app will launch automatically. After completing the payment, the 「お申込み完了」(Application Completed) page will appear.

\*\*Application Completion Screen



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#### 7-2 Proceed to Payment (Credit Card)

If you select credit card, you will be taken to the credit card payment screen. Once the payment procedure is completed, the 「お申込み完了」(Application Complete) screen will appear.

※ Application Completion Screen by a credit card payment



#### **8 Payment Confirmation Email**

Upon completion of the payment, a confirmation email will be sent to your registered email address.



If you need a receipt, you may use the confirmation email instead